

CONTRACT APPROVAL FORM

(Contract Management Use only)

**CONTRACT
TRACKING NO.
CM2398-A2**

CONTRACTOR INFORMATION

Name: Rollins Snelling Beach Services, LLC.

Address: 9 Water Oak Fernandina Beach FL 32034
City State Zip

Contractor's Administrator Name: Rollins Snelling Title: Owner

Tel#: (904) 415-3550 Fax: _____ Email: rado10@aol.com

CONTRACT INFORMATION

Contract Name: Amendment # 2 to Beach and Park Cleaning Services Contract Value: \$85/Day or \$13940.00

Brief Description: Additional pick up of litter on the beach, parking lots, or in the bathrooms from Burney Park to the northern boundary of Peter's Point;

Contract Dates : From: 5/20/18 to: 1/31/19 Status: New Renew Amend# WA/Task Order




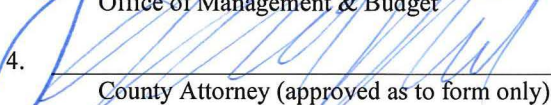
How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other _____

If Processing an Amendment:

Contract #: CM2398 Increase Amount of Existing Contract: \$85/Day or \$13,940.00

New Contract Dates: 5/20/18 to 1/31/19 TOTAL OR AMENDMENT AMOUNT: \$157,868.00

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1.		<u>5-29-18</u>	<u>Facilities Maintenance</u>
	Department Head Signature	Date	Submitting Department
2.		<u>5-31-18</u>	<u>37525539-534102</u>
	Contract Management	Date	Funding Source/Acct #
3.		<u>5/31/18</u>	<u>TDC Funds</u>
	Office of Management & Budget	Date	
4.		<u>6/4/18</u>	
	County Attorney (approved as to form only)	Date	

Comments: _____

COUNTY MANAGER – FINAL SIGNATURE APPROVAL

 _____ 6-6-18
 Shanea D. Jones Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)

Copy: Department
 Office of Management & Budget
 Contract Management
 Clerk Finance

RCVD COUNTY MGR
5 JUN '18 PM4:51

RCVD COUNTY MGR
1 JUN '18 AM9:34

AMENDMENT NO. 2 TO THE
AGREEMENT FOR BEACH AND PARK CLEANING SERVICES

THIS ADDENDUM entered into this 6th day of June, 2018 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **ROLLINS SNELLING BEACH SERVICES, LLC**, 9 Water Oak, Fernandina Beach, Florida 32034, (hereinafter referred to as "Vendor").

WHEREAS, the parties entered into an Agreement dated January 18, 2017 for Beach and Park Cleaning Services; and

WHEREAS, the Vendor would provide certain beach and park cleaning services described in the Scope of Services set forth in Exhibit "A"; and

WHEREAS, the parties desire to add to the Scope of Services, to include a morning trash sweep/cleaning with an additional Fee for additional services, beginning May 20 and continuing until the termination of contract; and

WHEREAS, the parties desire to amend and modify said Agreement.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. To add the Scope of Services as set forth in Exhibit "B" beginning May 20 and continuing until termination of the contract.
2. Exhibit "B" to be attached to the current Contract after its execution of this Amendment.

3. All other provisions of the Agreement, as amended, not in conflict with this Addendum, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this amendment as of the day and year first stated above.

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA



Shanea Jones, County Manager
Its: Designee

[Signatures continued on next page]

ROLLINS SNELLING BEACH SERVICES, LLC

Rollins Snelling
By: _____
Its: President member

STATE OF Florida
COUNTY OF Nassau

Before me personally appeared,
Rollins Snelling, who is personally known or
produced _____ as identification, known
to be the person described in and who executed the foregoing
instrument, and acknowledged to and before me that he/she
executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 25 day of
May, 2018.

Deanna George
Notary Signature

Notary-Public-State of Florida at large
My Commission expires:



EXHIBIT "A" - TECHNICAL SPECIFICATIONS/SCOPE OF WORK

NASSAU COUNTY BID NUMBER NC16-032

**BEACH AND PARK CLEANING SERVICES
SCOPE OF WORK AND TECHNICAL SPECIFICATIONS**

1. Vendor shall perform all work and furnish all necessary labor, equipment, material, and transportation in providing beach and park cleaning services.
2. Vendor shall perform beach and park cleaning services as described herein seven (7) days a week.
3. Schedule shall be established as follows:

On-season = March 15 – September 15
Off-season = September 16 – March 14

4. Areas: South-end Walkover, Burney Park, Peter's Point Park, Scott Road Beach Access, Dee Dee Bartels – North End Boat Ramp Nature Center and Fishing Pier, Main Beach Park, Seaside Park and North Beach Park. The Atlantic Ocean beach area from the southern boundary of the Fort Clinch State Park south to the northern boundary of the State Park on south end of Amelia Island.

5. **Beach Cleaning:**

- a) Manual clean seven (7) days a week.
- b) Vendor shall clean the Atlantic Ocean beach area in Nassau County beaches from the southern boundary of the city limits south to the northern boundary of the State Park and clean City of Fernandina Beach beaches from the southern boundary of the city limits north to the southern boundary of the state park.
- c) Manual cleaning means cleaning of the beaches by manual picking up litter and debris. This includes anything that is foreign to the beaches and shall include the area on the beaches from the water to the top of the dune facing the beach and at all beach parks, including Peter's Point, Burney Park, South-end Walkover, Dee Dee Bartels – North End Boat Ramp Nature Center and Fishing Pier, Main Beach Park, Seaside Park and North Beach Park, along with all public walkovers to the beach. This includes the walkovers on and below plus the parking areas. The removal of unsightly and/or dangerous materials, raking the seaweed as needed (all natural debris can be used to prevent erosion) and raking the more heavily used areas weekly.
- d) Vendor shall bury all sea turtles, after they have been marked and any dead birds and large fish left on the beach.
- e) This contract does not include the following:
 1. Major fish kills
 2. Red tide
 3. Unusual excessive weather, such as a hurricane, etc.
 4. Oil spills
 5. Removal of beached whales or large sea creatures

6. Restrooms:

- a) Clean restrooms at Burney Park, Peter's Point and Dee Dee Bartels – North End Boat Ramp Nature Center and Fishing Pier.
- b) Clean restrooms seven (7) days a week
- c) Clean twice (2) daily on holiday weekends; before 7:00 AM and between 12:00 PM and 2:00 PM; Memorial Day weekend (Saturday, Sunday, and Monday); July 4th (if part of a weekend, include Saturday and Sunday); Labor Day (Saturday, Sunday, and Monday).
- d) Vendor will provide all cleaning products, disinfectants, paper products and cleaning materials, including garbage can liners. Disinfectants shall be other than chlorine bleach and requires County approval prior to use.

7. Garbage Containers:

- a) Vendor shall empty all garbage containers located on the beach, and all garbage containers located at the beach parks, and all garbage containers located at all beach walkovers (beach side and road side parking areas) a minimum of three times a week on Monday, Wednesday, and Friday plus all holidays. The containers that are used or filled more often shall be emptied more frequently.
- b) There are currently 194 garbage containers including 12 in the restrooms. Nassau County and the City of Fernandina Beach reserve the right to add or delete garbage containers to accommodate the areas as beach patron numbers fluctuate. This will not be an increase to the contract amount.
- c) Vendor shall be responsible for all dumping fees. Debris deposited from the dumping of the garbage containers on the beach and all garbage containers located at the beach parks shall be deposited at a properly licensed landfill.
- d) Vendor shall work with the County Facilities Maintenance Director in placing and replacing garbage cans as needed on the County beaches and parks and the City Parks and Recreation Director for City beaches and parks.
- e) Vendor shall provide can liners/trash bags.

8. Remove and Dispose of Personal Items (in the unincorporated beach areas of the County)

- a) Removal and disposal of personal items left unattended on the beach located in the unincorporated areas of the County beach as set forth in Ordinance No. 2016-16.
- b) The removal of personal items, considered a nuisance and unlawful, shall be removed daily from 8:00 p.m. until 6:00 a.m., except as otherwise permitted by Ordinance No. 2016-16.
- c) Disposal of personal items removed in accordance with these services are the sole responsibility of the Vendor.

9. Vehicles on Beaches and in Parks

The Vendor will need to receive prior permission from the County to have any vehicles on the beaches. The contractor will furnish information as to any vehicles they will need to perform the work. The information shall be submitted to the County Manager's office on a form prepared by the County Manager's office.

10. Vendor shall notify the County Parks and Recreation Department or the City Parks and Recreation Department of any problems or maintenance items the next working day by 9:00 AM. In case of an emergency, the Vendor will notify the maintenance technician on call for the period.
11. Vendor shall provide contact information and be subject to respond on an emergency basis, 24 hours a day, seven (7) days per week.
12. Invoices will show amounts separately by restrooms, manual beach cleaning, and cost for personal items removed and disposed of.

(End of Technical Specifications/Scope of Work)

Initials RLS

EXHIBIT "B" – AMENDMENT TO CONTRACT DATED JANUARY 1, 2017

**NASSAU COUNTY CONTRACT NUMBER CM2398
BID NUMBER NC16-032**

**BEACH AND PARK CLEANING SERVICES - ADDITIONAL
SCOPE OF WORK AND TECHNICAL SPECIFICATIONS**

1. Vendor shall perform, in addition to the beach cleaning, restroom and garbage container work set forth in Exhibit "A" (Contract Date 1/18/2017) as follows:
 - a. Additional pick up of litter on the beach, parking lots, or in the bathrooms from Burney Park to the northern boundary of Peter's Point;
 - b. The additional work will commence at 7 AM each day during the "on-season";
 - c. The calendar period for the additional work in 2018 is from May 20th until October 31st.
 - d. Any subsequent years, additional cleaning will start on March 1st and end October 31st.
 - e. The additional cleaning, as defined herein, after October 31st will be during the "on-season" dates set forth in Exhibit "A".
 - f. Fee- \$85/Day

RLS
Initials

Initials